

**August 3, 2016**  
**Lincolnshire / 1:00 pm**



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*This is a meeting of the Washington Local Board of Education in public for the purpose of conducting school district business and is not to be considered a public community meeting. The time for public participation during this meeting is indicated on the agenda as Community Comment. R.C. 121.22, 3313.15*

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1. Opening
  - A. Call to Order by the President
  - B. Roll Call by the Treasurer
  - C. Pledge of Allegiance
  - D. Community Comment

**TREASURER'S REPORTS AND RECOMMENDATIONS**

2. CRA Tax Abatement
3. Approval of Change Order
4. Urgent Necessity of Sewer Line Repair: Shoreland Elementary

**SUPERINTENDENT'S RECOMMENDATIONS**

5. Purchases Over \$25,000
6. Executive Session
7. Employment of Assistant Superintendent
8. Personnel
9. Adjournment

## 1. Opening

### A. Call to Order by the President

The August 3, 2016 meeting of the Board of Education of Washington Local Schools will come to order. It is now \_\_\_\_\_ P.M.

### B. Roll Call by the Treasurer

Mr. Kiser \_\_\_\_\_ Mrs. Carmean \_\_\_\_\_ Mr. Hunter \_\_\_\_\_ Ms. Canales \_\_\_\_\_ Mr. Langenderfer \_\_\_\_\_

Also present:

\_\_\_\_\_ Dr. Hayward, Superintendent  
\_\_\_\_\_ Cherie Mourlam, Deputy Superintendent for Transition  
\_\_\_\_\_ Mr. Fouke, Treasurer

### C. Pledge of Allegiance

### D. Community Comment

The purpose of the Board of Education meeting is to conduct official Board business. The opportunity for people to address the Board of Education is a privilege that Boards of Education need not grant. This Board of Education has been interested in receiving information from the community. However, in order to provide time for the Board to carry on regular Board business, it becomes necessary to establish certain rules to be followed by those persons wishing to address the Board during Community Comment.

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#### PROCEDURE FOR COMMUNITY COMMENT

1. Person addressing the Board should state his/her full name and address.
2. The number of delegates speaking on a particular topic should be limited to one whenever possible.
3. Person addressing the Board should limit his/her remarks to three minutes unless the presentation is of an unusual nature.
4. Questions pertaining to the school operation should be directed to the administration at a time other than during Community Comment.
5. Person addressing the Board should not engage in remarks that could be interpreted as libelous or inflammatory to a particular individual.
6. The Board of Education will attempt to complete the item of Community Comment within thirty minutes.

**2. CRA Tax Abatement:**

The Treasurer recommends that the Board of Education approve the tax-abatement resolution with the City of Toledo as presented:

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BOARD OF EDUCATION  
WASHINGTON LOCAL SCHOOL DISTRICT  
LUCAS COUNTY, OHIO

**IN THE MATTER OF APPROVING A TAX ABATEMENT  
CONDITIONED UPON RECEIPT OF COMPENSATION PAYMENTS  
AND WAIVING CERTAIN NOTICE REQUIREMENTS**

WHEREAS, General Motors, **LLC** (the “Company”) proposes to undertake an extensive renovation and expansion of its existing facility (the “Project”) that is located within the boundaries of both the School District and an area designated by the Ohio Department of Development as a Community Reinvestment Area pursuant to R.C.3735.61 et seq.; and

WHEREAS, City of Toledo proposes to grant an abatement for 100 percent of the property taxes associated with new value from real property improvements that are a part of the Project in support of the Project; and

WHEREAS, the Company and the School District have participated in good faith discussions concerning the proposed tax abatement for the Project; and

WHEREAS, the Project would be of significant benefit to the entire community in general, and to the School District in particular; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE WASHINGTON LOCAL SCHOOL DISTRICT, LUCAS COUNTY, OHIO:

**Section 1.** The Board consents to the abatement of 100 percent of the taxes associated with the real property improvements making up the Project for a period of 15 years, provided that for each year of exemption the Company shall make an annual payment to the District of \$155,000 by January 31 of the year following the year of any abatement.

**Section 2.** The District hereby waives the forty-five (45) business days notice required by R.C.3735.671 and R.C. 5709.83.

**Section 3.** The Treasurer of this Board and the Superintendent of the School District are each authorized to negotiate, execute and deliver the necessary agreements, document or certificates or take all other actions necessary to accomplish the purposes of this Resolution, with such completions and changes which are not adverse to the School District.

**Section 4.** This Board hereby finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements including R.C. 121.22.

**Section 5.** This Resolution shall take effect and be in force from and after its passage.

**Section 6.** The Treasurer is directed to certify a copy of this resolution to the City.

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Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Mr. Kiser \_\_\_\_\_ Mrs. Carmean \_\_\_\_\_ Mr. Hunter \_\_\_\_\_ Ms. Canales \_\_\_\_\_ Mr. Langenderfer \_\_\_\_\_

### 3. Approval of Change Order

The Treasurer recommends that the Board of Education approve the Change Order for the McGregor and Monac Addition/Portable Replacement Project as presented:

**A. Positive Trade Groups, LLC: \$10,946.00**

- Change Order - McGregor: \$2,474.00
- Change Order - Monac: \$8,472.00

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Mr. Kiser \_\_\_\_\_ Mrs. Carmean \_\_\_\_\_ Mr. Hunter \_\_\_\_\_ Ms. Canales \_\_\_\_\_ Mr. Langenderfer \_\_\_\_\_



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## washington local schools

**TO:** The Board of Education  
**FROM:** Jeff Fouke  
**DATE:** August 3, 2016  
**RE:** Change Orders– 2016 McGregor and Monac Additions Project

It is recommended that the Board of Education approve change orders for the 2016 McGregor and Monac Addition/Portable Replacement Project. The Board of Education has given the authority to the district Superintendent and/or Treasurer to approve change orders, up to \$25,000. In order to expedite the project, I have approved the following change order:

**A. Positive Trade Groups, LLC: Total Change Order \$10,946.00**

- McGregor Elementary \$2,474.00
- Monac Elementary \$8,472.00

I recommend that the Board of Education approve the change order as listed. If you have any questions, please feel free to contact me.

pc: Cherie Mourlam  
Jay Merritt  
Doug Keller  
Bill Magginis  
Steve Perry

**individual attention. infinite opportunities.**

# STOUGH AND STOUGH ARCHITECTS

6377 River Crossing – Suite 1 • Sylvania, Ohio 43560  
Phone: (419) 885-3583 • Fax: (419) 885-3824

Robert E. Stough, AIA 1926 - 2012  
Craig A. Stough, AIA

June 27, 2016

Jeffery Fouke, Treasurer  
Washington Local Schools  
3505 West Lincolnshire Blvd.  
Toledo, Ohio 43606

**RE: Change Order P1**  
**Addition to McGregor Elementary School**  
**Addition to Monac Elementary School**  
**Washington Local Schools**  
Architect Project 201503D/201503E

Dear **Jeff**:

Please find attached Change Order M1 for your approval and signature. The Items covered in the Bulletin are:

Change Order M1 – Positive Trades Group, LLC

McGregor Elementary School

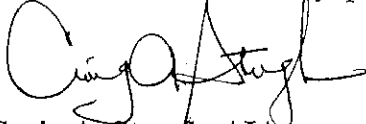
1. Add Fire Dampers – Per Toledo Plan Review, fire dampers were required to be added at duct openings between the new corridor and new classrooms. +\$12,474.00
2. The \$10,000.00 construction contingency allowance in the contract was reduced to \$0 to cover a portion of this change. -\$10,000.00

Monac Elementary School

1. Add Fire Dampers – Per Toledo Plan Review, fire dampers were required to be added at duct openings between the new corridor and new classrooms. +\$ 6,084.00  
In order to add air conditioning for the enclosed breakroom, and also the counselor and principals office, the air conditioning system was revised in the office area. +\$12,388.00
2. The \$10,000.00 construction contingency allowance in the contract was reduced to \$0 to cover a portion of this change. -\$10,000.00

Total Change +\$10,946.00

Please contact me with any questions or concerns.



Craig A. Stough, AIA  
STOUGH AND STOUGH ARCHITECTS

# CHANGE ORDER

AIA DOCUMENT G701

OWNER   
 ARCHITECT   
 CONTRACTOR   
 FIELD   
 OTHER

PROJECT: Addition to McGregor Elementary School and  
 Addition to Monac Elementary School  
 (name, address) Washington Local Schools  
 Toledo, Ohio  
 TO CONTRACTOR: Positive Trades Group, LLC  
 (name, address) 8650 Airport Highway  
 Holland, Ohio 43528

CHANGE ORDER NUMBER: M1  
 DATE: May 19, 2016  
 ARCHITECT'S PROJECT NO: 201503D/201503E  
 CONTRACT DATE: February 18, 2016  
 CONTRACT FOR: Proposal No. 9 - Combined Contracts V & VI -  
 HVAC - McGregor & Monac

The Contract is changed as follows:

McGregor Elementary School

- |   |        |                                     |
|---|--------|-------------------------------------|
| 1. Bulletin No. 2 - Toledo Plan Review Changes -<br>Add Fire Dampers                                  | Add    | +\$12,474.00                        |
| 2. Reduce McGregor Elementary School \$10,000.00<br>Construction Contingency Allowance by \$10,000.00 | Deduct | <u>-\$10,000.00</u><br>+\$ 2,474.00 |

Monac Elementary School

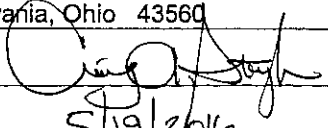
- |   |           |                                     |
|---|-----------|-------------------------------------|
| 1. Bulletin No. 1 - Toledo Plan Review Changes -<br>Revise Mini-Split Air Conditioning System<br>Add Fire Dampers | Add       | +\$12,388.00                        |
|   | Add       | +\$ 6,084.00                        |
| 2. Reduce Monac Elementary School \$10,000.00<br>Construction Contingency Allowance by \$10,000.00                | Deduct    | <u>-\$10,000.00</u><br>+\$ 8,472.00 |
|   | Total Add | +\$10,946.00                        |

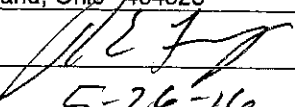
**Not valid until signed by the Owner, Architect and Contractor.**

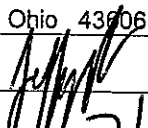
The original (Contract Sum) (~~Guaranteed Maximum Price~~) was ..... \$ 279,700.00  
 Net change by previously authorized Change Orders ..... \$ 0.00  
 The (Contract Sum) (~~Guaranteed Maximum Price~~) prior to this Change Order was ..... \$ 279,700.00  
 The (Contract Sum) (~~Guaranteed Maximum Price~~) will be (increased) (decreased)  
 (unchanged) by this Change Order in the amount of ..... \$ 10,946.00  
 The new (Contract Sum) (~~Guaranteed Maximum Price~~) including this Change Order will be .. \$ 290,646.00

The Contract Time will be (increased) (decreased) (unchanged) by zero ( 0 ) days.  
 The date of Substantial Completion as of the date of this Change Order therefore is unchanged.

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

Stough and Stough Architects  
 ARCHITECT  
 6377 River Crossing - Suite 1  
 Address  
 Sylvania, Ohio 43560  
 BY   
 DATE 5/19/2016

Positive Trades Group, LLC  
 CONTRACTOR  
 8650 Airport Highway  
 Address  
 Holland, Ohio 434528  
 BY   
 DATE 5-26-16

Board of Education  
 Washington Local Schools  
 OWNER  
 3505 W. Lincolnshire Blvd.  
 Address  
 Toledo, Ohio 43606  
 BY   
 DATE 7/6/16



**4. Urgent Necessity of Sewer Line Repair: Shoreland Elementary**

The Treasurer recommends that the Board of Education declare urgent necessity for the replacement of the sewer line found under the hallway floor in the northeast wing of Shoreland Elementary, and award the following contracts and services:

- A. *D.M.D. Environmental Inc.* for the asbestos abatement consulting, in the amount of \$2,000.00
- B. *Midwest Environmental Inc.* for the removal of asbestos in the floor tile, in the amount of \$4,600.00
- C. *Earl Mechanical Services, Inc.* for the replacement of the sewer line, in the amount of \$41,500.00
- D. *Lakeside Interior Contractors, Inc.* for the installation of replacement flooring in the amount of \$8,900.00

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Mr. Kiser \_\_\_\_\_ Mrs. Carmean \_\_\_\_\_ Mr. Hunter \_\_\_\_\_ Ms. Canales \_\_\_\_\_ Mr. Langenderfer \_\_\_\_\_



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# washington local schools

TO: Board of Education  
FROM: Jeffery S. Fouke  
DATE: August 3, 2016  
RE: Emergency Repair-Urgent Necessity  
Shoreland Elementary Sewer Lines

Enclosed please find the memo pertaining to the broken sewer line found under the hallway floor of Shoreland Elementary.

With the purchasing policy, it is recommended that the Board of Education approve as an emergency, a purchase order to Earl Mechanical Services, Inc. for \$41,500. This work includes the removal of approximately 162' of flooring, excavation, and the replacement of underground soil pipe and reconnection.

Also, included are the cost for asbestos abatement removal for two contractors and flooring replacement; DMD Environmental (\$2,000), Midwest Environmental (\$4,600) and Lakeside Interior (\$8,900). Though these amounts do not require Board approval they are part of the emergency repair.

I recommend the Board of Education approve the emergency purchase for Earl Mechanical Services, Inc., DMC Environmental, Midwest Environmental and Lakeside Interior for payment at the August 3<sup>rd</sup> Board Meeting.

If you need additional information, please do not hesitate to contact me.

pc: Susan Hayward  
Cherie Mourlam  
Jay Merritt  
Doug Keller  
Kim Dedo

**individual attention. infinite opportunities.** ®



# washington local schools

individual attention. infinite opportunities.

**Maintenance/Facilities**  
**5201 Douglas Road**  
**Toledo, OH 43613**  
**Telephone 419-473-8440**  
**Fax 419-473-8259**

---

To: Cherie Mourlam  
Jeff Fouke  
From: Jay Merritt *JM*  
Date: July 27, 2016  
RE: Shoreland Sewer Line

We have been experiencing a foul odor in the northeast wing at Shoreland Elementary. After much troubleshooting it was determined that we needed to run a camera through the sewer drain lines that run the length of the hall way in the wing.

The results showed that there are breaks in the lines causing sewage to leak into the soil under the floor. These lines must be excavated and replaced. In order to excavate the lines the vinyl sheet flooring in the hallway that is an asbestos containing material must be abated. Once the abatement, excavation and sewer line replacement has been completed new flooring will need to be installed in the hallway.

I have attached quotes for your review. I am recommending that the following contractors be awarded the work. Please let me know if you should have any questions or concerns regarding the information or if any additional information is required.

D.M.D. Environmental = Consulting fees \$2,000  
Midwest Environmental = Asbestos Abatement \$4,600  
Earl Mechanical = Sewer line work \$41,500  
Lakeside Interior Contractors = flooring \$8,900

cc: Dr. Susan M. Hayward, Superintendent  
Doug Keller, Asst. Supv. Facilities

July 22, 2016

DMD Project No. 16-W002.58

Mr. Jay Merritt  
Washington Local Schools  
5201 Douglas Road  
Toledo, Ohio 43613  
(419) 473-8360

**RE: ASBESTOS CONSULTING SERVICES  
SHORELAND ELEMENTARY SCHOOL  
BACK HALLWAY  
TOLEDO, OHIO**

Dear Mr. Merritt:

DMD Environmental, Inc. (DMD) is pleased to present you with this cost proposal. Below you will find our proposed scope of work, cost, terms and conditions, and schedule:

## **1.0 SCOPE OF WORK**

### **1.1 Asbestos Removal**

The removal and disposal of approximately 1,600 square feet (SF) of asbestos containing (AC) cobblestone sheet vinyl and the possible grinding of concrete will be performed at the above referenced site.

### **1.2 Project Monitoring**

DMD will be on-site during removal and conduct visual inspections both inside and outside the work area to document work practices, and ensure the applicable regulatory requirements are followed. DMD will also accomplish all air monitoring for the project.

### **1.3 Sample Analysis**

All air samples will be analyzed by DMD using Phase Contrast Microscopy (PCM). The analysis will be conducted in accordance with the National Institute of Occupational Safety and Health (NIOSH) 7400 analytical method for PCM. DMD is a participant in the American Industrial Hygiene Association (AIHA) Proficiency Analytical Testing (PAT) Program for PCM.

### **1.4 Final Clearance**

Following the completion of abatement, DMD will perform a visual inspection of the work area and collect final clearance samples. All final samples will be run in accordance with the Asbestos Hazard Emergency Response Act (AHERA).

### **1.5 Final Report**

DMD will forward a report at the completion of the project containing air sample results and other relevant project documentation.

1.6 Personnel

The removal will be accomplished by Midwest Environmental, Inc. (MEI), who is a licensed abatement contractor accredited by the Ohio Department of Health (ODH). Project monitoring services will be accomplished by a representative of DMD. DMD's personnel are accredited by the ODH to perform these services.

2.0 COST

Asbestos Consulting Services, Lump Sum ..... \$ 6,600.00

3.0 TERMS AND CONDITIONS

Work will be performed according to Washington Local Schools' purchase order.

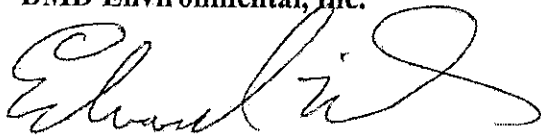
4.0 SCHEDULE

DMD is prepared to begin work as soon as a form of authorization to begin is received.

DMD appreciates this opportunity to provide you with asbestos consulting services. If you have any questions concerning this proposal, please contact our office. We look forward to working with you.

Respectfully submitted,

**DMD Environmental, Inc.**



Edward Rinckey  
General Manager

ER/lh  
WLS Shoreland Rem pro

*DMD: 2,000  
Midwest: 4,600<sup>00</sup>*



**12288 County Road M  
Wauseon, OH 43567  
OH License # 16435**

**Toledo 419-826-9999  
Wauseon 419-337-7552  
Fax 419-337-1026**

07/21/2016

Quote#16-147

Washington Local Schools  
Jay Merrit

**QUOTE**  
Shoreland School Plumbing

Remove approximately 162' of flooring, excavate and replace underground soil pipe with 4" PVC pipe and reconnect into existing branches from class rooms, mechanical room, four restrooms and reconnect into main under north exit door. Haul away all spoils, backfill with #8 stone, pin old flooring to new and replace concrete in trenches.

Total - \$41,500.00

Thank you,

Jeff Earl



**MAIN OFFICE (419) 472-0899**  
 NORTH (419) 729-9955 • SOUTH (419) 385-7300  
 EAST (419) 691-6777 • FAX (419) 292-0088  
 2815 Tremainsville, Toledo, Ohio 43613  
 www.mrsewer.com  
 mrplumber@suddenlink.net

INVOICE  
 58906

OB NAME SHORELAND  
 ADDRESS 5650 Suder  
 CITY, STATE & ZIP Toledo OH 43611  
 BILLED TO WLS  
 ADDRESS 3505 W. Lincolnshire  
 CITY, STATE & ZIP Toledo OH 43613

DATE 7-25-16  
 PHONE (HOME) \_\_\_\_\_  
 PHONE (WORK) Attention  
 EMAIL Penny  
 PHONE (CELL) 902-1144  
 PHONE (FAX) 473-8259

	CHECKMARKS DENOTE:							DESCRIPTION OF WORK	
	TRIMBLE/SHOOTH INSPECT	UNCLOG	REPAIR	REPLACE	INSTALL	POWER-IN	FINISH WORK		
WATER								<p><b>SCOPE OF WORK</b> <u>option 1</u></p> <p>Line sewer line from manhole <sup>@ End of Hall</sup> to the cleanout in hallway.</p> <p>Saw cut and remove spoiles as needed.</p> <p>Also line sewer in main hallway from end to end. Saw cut lateral as needed at location where sinks, toilet, and floor drain tie into main line.</p> <p><b>MATERIAL:</b></p> <p>Mr plumber to do all necessary saw cutting and removal of concrete and spoils; backfilling and replacing concrete.</p> <p><u>Option 1 \$ 63,750.00</u></p>	
GAS									
DRAINS									
VENTS									
CLEANOUTS									
KITCHEN									
DISPOSAL									
SINK									
FAUCET									
ICE MAKER									
DISHWASHER									
LAVATORY									
SINK									
BATHTUB									
FAUCET									
TOILET									
HOT TUB									
SHOWER									
WASHER DRAIN LINE									
SILL COCK									
OUTSIDE FAUCET									
TRAPS									
SUPPLY LINES									
GATE VALVE									
BALL VALVES									
SAFETY VALVES									
SUMP PUMP									
BACK UP PUMP									
WATER HEATER									
	PLUMBER	PLUMBER'S ASSISTANT					CASH	CHECK NUMBER	TOTAL MATERIALS
	<u>Ted</u>						VISA	MASTERCARD	TOTAL LABOR
							DISCOVER	AMEX	OTHER
							FUEL SURCHARGE		
							EXP DATE	CW #	
							PRINT NAME		TOTAL
	I hereby acknowledge the satisfactory completion of the above described work and have read the terms of agreement on the reverse side.								
	X	SIGNATURE						DATE	

**Richard Merritt**

---

**From:** Richard Schoch <rscschoch@dimech.com>  
**Sent:** Thursday, July 21, 2016 3:05 PM  
**To:** Richard Merritt  
**Cc:** 'rjsheahan'  
**Subject:** FW: Washington Local Schools /Shoreline School

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**From:** Ron Sheahan [<mailto:rjsheahan@dimech.com>]  
**Sent:** Thursday, July 21, 2016 1:00 PM  
**To:** 'Richard Schoch' <rscschoch@dimech.com>  
**Subject:** Washington Local Schools /Shoreline School

Shoreline School Sanitary Main Repair

Mr. Jay Merritt,

We wish to submit our proposal for the above referenced project as follows:

Saw cut and remove approximately 170 lineal feet of the existing floor  
Excavation and removal of excavated materials  
Spoils to be removed offsite  
Removal of existing underground piping that is encountered  
Install new underground PVC / DWV pipe and fittings  
Tie into existing sanitary piping near hallway walls  
Install new cleanouts covers  
Testing of new underground piping  
Backfill excavation with stone  
Pin and Patch concrete floor  
Permit

Total Price.....\$64,000.00

Trusting the above is the information you require and we may be of continued service to you on this project.

Respectfully submitted,

Ron Sheahan





# PROPOSAL

July 26, 2016

Jay Merritt  
Supervisor of Facilities & Technical Services  
Washington Local Schools  
5201 Douglas Road  
Toledo, OH 43613  
Via Email: [rmerritt@wls4kids.org](mailto:rmerritt@wls4kids.org)

Project: Shoreland Elementary School Corridor Flooring

Jay,

The following is our proposal to install new vinyl composition tile flooring and rubber base in the areas of the corridor affected by required plumbing work (approximately 1900 SF).

**BASE BID**

**\$5,900.00**

- Furnish and install new Armstrong Standard Excelon, or equal, vinyl composition tile (VCT) flooring, approved by Owner and color selected by Owner.
- Furnish and install new rubber base in areas of new VCT flooring.
- Furnish and install resilient transition strips where new VCT flooring meets dissimilar floor finishes.
- Includes minor prep work required prior to installation of new tile.

**NOTES:**

1. All work to be performed during normal working hours.
2. Existing flooring, base, and adhesives removed by asbestos abatement contractor hired by Owner directly.
3. Drywall patching/repair not included.
4. Concrete patching by others. Concrete finish to be a hard trowel finish acceptable to receive new finishes.
5. Washing/waxing/polishing of new flooring by Owner.

Thank you,

Brian Bettinger  
Project Manager



# PROPOSAL

July 26, 2016

Jay Merritt  
Supervisor of Facilities & Technical Services  
Washington Local Schools  
5201 Douglas Road  
Toledo, OH 43613  
Via Email: [rmerritt@wls4kids.org](mailto:rmerritt@wls4kids.org)

Project: Shoreland Elementary School Corridor Flooring **\*REVISED\***

Jay,

The following is our proposal to install new Procedo Versa Quartz flooring and rubber base in the areas of the corridor affected by required plumbing work (approximately 1900 SF).

**BASE BID** **\$10,200.00**

- Furnish and install new Procedo Versa Quartz flooring, 12x12 tile, color to be selected by Owner.
- Furnish and install new rubber base in areas of new flooring.
- Furnish and install resilient transition strips where new flooring meets dissimilar floor finishes.
- Includes minor prep work required prior to installation of new tile.

**NOTES:**

1. All work to be performed during normal working hours.
2. Existing flooring, base, and adhesives removed by asbestos abatement contractor hired by Owner directly.
3. Drywall patching/repair not included.
4. Concrete patching by others. Concrete finish to be a hard trowel finish acceptable to receive new finishes.
5. Washing/waxing/polishing of new flooring by Owner.

Thank you,

Brian Bettinger  
Project Manager



305 Morris Street  
 Toledo, Ohio 43604  
 Office- (419) 842-0444  
 Fax- (419) 842-1555

# PROPOSAL

<b>TO: Washington Local Schools</b> <b>ATTN: Jay</b> <b>RE: Shoreland North Hall</b>	DATE:	7/21/16
	Phone:	419.261.8949
	FAX:	0

We propose to furnish labor, material, and equipment to complete the following:

Provide labor and Material to remove the existing sheet vinyl and prep for new flooring	Demo/Prep	\$	3,900.00
Provide labor and Material to install the following flooring options below.			
	Carpet Tile	\$	5,450.00
	Broadloom	\$	4,200.00
	Sheet Vinyl	\$	8,240.00
	VCT Tile	\$	3,450.00
	LVT Tile	\$	5,600.00
	Base	\$	975.00

**American Flooring and Interiors, LLC/MBE-Edge Certified Contractor**

**THIS BID EXCLUDES THE FOLLOWING:**

REMOVAL OF ANY EXISTING FLOOR FINISHES OR ADHESIVES.  
 EXCESSIVE FLOOR PREPARATION BEYOND HOURS NOTED ABOVE.  
 REPAIR OF POOR SUB FLOOR CONDITIONS HIDDEN BY ANY EXISTING FLOOR COVERINGS OF FURNISHINGS.  
 DOES NOT INCLUDE CORRECTIVE WORK SUCH AS FLATTENING,  
 LEVELING, OR GRINDING, OR ANY TYPE OF REMEDIATION WORK ( MOISTURE REDUCTION, PH REDUCTION, ECT ).  
 WASHING AND WAXING.

**Payment Terms: Net 30 on all invoices. Proposal may withdrawn within 30 days if not accepted.**

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices.  
 Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders,  
 and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond  
 our control. Owner to carry fire, tornado and/or other necessary insurances.  
 Our workers are fully covered by Workman's Compensation Insurance.

**Joseph Ray**

Joseph Ray/Vice President

**Acceptance of Proposal**

The above prices, specifications and conditions are satisfactory and are hereby accepted.  
 You are authorized to do the work as specified. Payment will be made as outlined above.

Date of acceptance: \_\_\_\_\_ Signature: \_\_\_\_\_

<b>TO: WASHINGTON SCHOOLS</b> <b>ATTN: JAY</b> <b>RE: SHORELANDS HALLS FLOORING</b>	DATE :	7/26/16
	Phone:	
	FAX :	

**We propose to furnish labor, material, and equipment to complete the following:**

**BASE BID:**

FURNISH AND INSTALL QUARTZ TILE IN HALLS INCLUDING PREP AND MOISTURE REMITIGATION.	\$8,900.00
FURNISH AND INSTALL VCT TILE IN HALLS INCLUDING PREP AND MOISTURE REMITIGATION.	<u>\$5,900.00</u>

Architect/Engineer, Building Owner, Owner's Rep, Landlord, Lessee, Construction Manager, General Contractor

All existing and new concrete slabs require moisture testing before resilient, carpet, wood or coating installations.

- Check box if you accept responsibility for moisture testing by others or self perform.
- Check box if you would like a quote from Lakeside Interior Contractors for moisture testing.
- Check box if you would like a quote from Lakeside Interior Contractors for moisture barrier coating.
- Check box if you DO NOT want moisture testing or moisture barrier coating.\*\*

**\*\*Note - if last box is checked, Lakeside is released from any responsibility or liability.**

**Payment Terms: Net 30 on all invoices.**

**Proposal may withdrawn within 30 days if not accepted.**

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices.

Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders,

and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond

our control. Owner to carry fire, tornado and/or other necessary insurances.

Our workers are fully covered by Workman's Compensation Insurance.

**RANDY FRAZIER**

RANDY FRAZIER - Estimator

**Acceptance of Proposal**

The above prices, specifications and conditions are satisfactory and are hereby accepted.

You are authorized to do the work as specified. Payment will be made as outlined above.

Date of acceptance: \_\_\_\_\_

Signature: \_\_\_\_\_



## 5. Purchases Over \$25,000

### Washington Local Schools Policy 6320—Purchases Limitations (Purchase Order/Contract)

All purchases (purchase order/contract) except utilities and emergency purchases, that are within the amount contained in the appropriation and were originally contemplated in the budgeting process may be made upon authorization of the Treasurer unless the contemplated purchase is for more than \$25,000, in which case prior approval is required from the Board of Education.

The Treasurer is authorized to adjust appropriations within a fund in order to make necessary purchases and shall report such modifications at the following regular Board meeting.

The Treasurer is authorized to make emergency purchases, without prior adjustment, or Board approval of those goods and/or services needed to keep the schools in operation. Emergency purchases that exceed \$25,000 will be submitted for approval at the next Board meeting.

Per Policy 6320, the Superintendent recommends that the Board approve the following request from Brian Davis, Director of Curriculum and Instruction:

#### A. Institute for Multi-Sensory Education

- \$36,900
- Comprehensive Orton-Gillingham training August 1-5, 2016 for interested primary teaching staff

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Mr. Kiser \_\_\_\_\_ Mrs. Carmean \_\_\_\_\_ Mr. Hunter \_\_\_\_\_ Ms. Canales \_\_\_\_\_ Mr. Langenderfer \_\_\_\_\_



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# washington local schools

**MEMO:** Executive Summary  
**RE:** IMSE Comprehensive Orton-Gillingham Training  
**DATE:** July 25, 2016  
**FROM:** Brian Davis

Washington Local Schools is hosting IMSE Comprehensive Orton-Gillingham training at Jefferson Jr. High for interested primary teaching staff from August 1 – 5, 2016. The Orton-Gillingham training provides strategies for teachers to enhance language acquisition and develop reading and writing skills. The attendance for the training increased significantly over the summer requiring this item be brought to the Board for approval as an expenditure exceeding \$25,000. There are currently 52 staff members enrolled for a total cost of \$36,900. This amount will be shared between Title 1 and general fund monies. (Please see attached budget detail.)

We piloted Orton-Gillingham strategies in Kindergarten and 1<sup>st</sup> grade classrooms at Greenwood Elementary and Kindergarten at Wernert Elementary this past school year. Our teachers saw positive gains in their DIBELS data and student classroom performance. This success has generated this level of interest from our teaching staff across the district.

The training provides the following:

**Teachers will learn:**

- Phonemic awareness
- Multi-sensory strategies for reading, writing and spelling
- Syllabication patterns for encoding / decoding
- Reciprocal Teaching for reading comprehension
- Multi-sensory techniques for sight words
- Student assessment techniques
- Guidelines for weekly lesson plan

**Materials Provided:**

- IMSE Comprehensive Training Manual
- IMSE Assessment Manual
- Recipe for Reading
- IMSE Comprehensive Syllable Division Word Book
- How to Teach Spelling
- IMSE Phoneme/Grapheme Card Pack

Please let me know if you have any questions.

Thanks,

A handwritten signature in black ink that reads "Brian E. Davis". The signature is written in a cursive, flowing style.

Brian E. Davis

**individual attention. infinite opportunities.**

Name	Building	Email	# people	\$/person	Total/Bld	Title	GF
Rebecca McClung	Hiawatha	<a href="mailto:rmcclung@wls4kids.org">rmcclung@wls4kids.org</a>					
Diana Sampson	Hiawatha	<a href="mailto:dsampson@wls4kids.org">dsampson@wls4kids.org</a>					
Rachel Szymanski	Hiawatha	<a href="mailto:rszymanski@wls4kids.org">rszymanski@wls4kids.org</a>					
Marissa Veronica	Hiawatha	<a href="mailto:mveronica@wls4kids.org">mveronica@wls4kids.org</a>					
Samantha Kasparian	Hiawatha	<a href="mailto:skasparian@wls4kids.org">skasparian@wls4kids.org</a>					
			5	\$ 850.00	\$ 4,250.00	\$ 4,250.00	
Tiffany Blalock	Jackman	<a href="mailto:tblalock@wls4kids.org">tblalock@wls4kids.org</a>					
Lori Mohn	Jackman	<a href="mailto:lmohn@wls4kids.org">lmohn@wls4kids.org</a>					
Carissa Glesser	Jackman	<a href="mailto:cglesser@wls4kids.org">cglesser@wls4kids.org</a>					
Kelly McCullough	Jackman	<a href="mailto:kmccullo@wls4kids.org">kmccullo@wls4kids.org</a>					
Amy Kleinsfelter	Jackman/Wernert	<a href="mailto:akleinsfelter@wls4kids.org">akleinsfelter@wls4kids.org</a>					
			5	\$ 850.00	\$ 4,250.00		\$ 4,250.00
Cheryl Creighton	McGregor	<a href="mailto:ccreight@wls4kids.org">ccreight@wls4kids.org</a>					
Amy Ross	McGregor	<a href="mailto:aross@wls4kids.org">aross@wls4kids.org</a>					
Stacey Kessler	McGregor	<a href="mailto:skessler@wls4kids.org">skessler@wls4kids.org</a>					
Laura Ersepke	McGregor	<a href="mailto:lersepke@wls4kids.org">lersepke@wls4kids.org</a>					
Julie Recknagel	McGregor	<a href="mailto:jrecknag@wls4kids.org">jrecknag@wls4kids.org</a>					
Wendy McCall	McGregor	<a href="mailto:wmccall@wls4kids.org">wmccall@wls4kids.org</a>					
			6	\$ 850.00	\$ 5,100.00		\$ 5,100.00
Carrie Frey	Meadowvale	<a href="mailto:cfrey@wls4kids.org">cfrey@wls4kids.org</a>					
Allison Robertson	Meadowvale	<a href="mailto:aroberts@wls4kids.org">aroberts@wls4kids.org</a>					
Kristen Guercio	Meadowvale	<a href="mailto:kguercio@wls4kids.org">kguercio@wls4kids.org</a>					
Danielle Boyd	Meadowvale	<a href="mailto:dboyd@wls4kids.org">dboyd@wls4kids.org</a>					
			4	\$ 850.00	\$ 3,400.00		\$ 3,400.00
Michelle Trost	Monac	<a href="mailto:MFalorTr@wls4kids.org">MFalorTr@wls4kids.org</a>					
Patti Weaver	Monac						
Colette Goldsmith	Monac	<a href="mailto:goldsmi@wls4kids.org">goldsmi@wls4kids.org</a>					
Holly Farthing	Monac	<a href="mailto:hfarthing@wls4kids.org">hfarthing@wls4kids.org</a>					
			4	\$ 850.00	\$ 3,400.00	\$ 3,400.00	



Christin Becker	Shoreland	<a href="mailto:cbecker@wls4kids.org">cbecker@wls4kids.org</a>					
Kelly Larsen	Shoreland	<a href="mailto:klarsen@wls4kids.org">klarsen@wls4kids.org</a>					
Paige Scott	Shoreland	<a href="mailto:pscott@wls4kids.org">pscott@wls4kids.org</a>					
Carrie Allsbrook	Shoreland	<a href="mailto:callbroo@wls4kids.org">callbroo@wls4kids.org</a>					
Jen Earl	Shoreland	<a href="mailto:jearl@wls4kids.org">jearl@wls4kids.org</a>					
Erika Jackson	Shoreland	<a href="mailto:ejackson@wls4kids.org">ejackson@wls4kids.org</a>					
Rachel Miller	Shoreland	<a href="mailto:rmiller@wsl4kids.org">rmiller@wsl4kids.org</a>					
Kelli Garn	Shoreland	<a href="mailto:kgarn@wls4kids.org">kgarn@wls4kids.org</a>					
Tiffany Houghton	Shoreland	<a href="mailto:thoughto@wls4kids.org">thoughto@wls4kids.org</a>					
Nan McClung	Shoreland	<a href="mailto:nmcclung@wls4kids.org">nmcclung@wls4kids.org</a>					
Rachel Geha	Shoreland	<a href="mailto:rgeha@wls4kids.org">rgeha@wls4kids.org</a>					
Anna Szalkowski	Shoreland						
			12	\$ 850.00	\$ 10,200.00	\$ 10,200.00	
Patricia Hartnett	Wernert	<a href="mailto:phartnet@wls4kids.org">phartnet@wls4kids.org</a>					
Jodie Caryer	Wernert	<a href="mailto:jcaryer@wls4kids.org">jcaryer@wls4kids.org</a>					
Allison Sitter	Wernert	<a href="mailto:asitter@wls4kids.org">asitter@wls4kids.org</a>					
Robin Bushmeyer	Wernert	<a href="mailto:rbushmeyer@wls4kids.org">rbushmeyer@wls4kids.org</a>					
Ashley Brown	Wernert	<a href="mailto:asbrown@wls4kids.org">asbrown@wls4kids.org</a>					
Lisa Urie	Wernert	<a href="mailto:lurie@wls4kids.org">lurie@wls4kids.org</a>					
			6	\$ 850.00	\$ 5,100.00		\$ 5,100.00
			<b>All Bids</b>	<b>42</b>		<b>\$ 35,700.00</b>	<b>\$ 17,850.00</b>
<b>Refresher</b>							
Ellen Palmer	Meadowvale	<a href="mailto:epalmer@wls4kids.org">epalmer@wls4kids.org</a>					
Sue Wagner	Meadowvale	<a href="mailto:swagner@wls4kids.org">swagner@wls4kids.org</a>					
Mary Anne Morelli	Hiawatha	<a href="mailto:mmorelli@wls4kids.org">mmorelli@wls4kids.org</a>					
Nicole Dotson	Monac	<a href="mailto:ndotson@wls4kids.org">ndotson@wls4kids.org</a>					
Sara Osborn	Hiawatha	<a href="mailto:sosborn@wls4kids.org">sosborn@wls4kids.org</a>					
Catherine Boudouris	Hiawatha	<a href="mailto:cboudour@wls4kids.org">cboudour@wls4kids.org</a>					
Heather Crum	Hiawatha	<a href="mailto:hcrum@wls4kids.org">hcrum@wls4kids.org</a>					
Joyce Kosakowski	Hiawatha	<a href="mailto:joykosakow@wls4kids.org">joykosakow@wls4kids.org</a>					
Carolyn Black	McGregor	<a href="mailto:cblack@wls4kids.org">cblack@wls4kids.org</a>					
Jini Jordan	Jackman	<a href="mailto:jjordan@wls4kids.org">jjordan@wls4kids.org</a>					
			10		\$ 1,200.00		

**6. Executive Session**

The Superintendent recommends that the Board of Education enter into Executive Session to:

1. Consider the **APPOINTMENT** of a public employee or official.
2. Consider the **EMPLOYMENT** of a public employee or official.
3. Consider the **DISMISSAL** of a public employee or official.
4. Consider the **DISCIPLINE** of a public employee or official.
5. Consider the **PROMOTION** of a public employee or official.
6. Consider the **DEMOTION** of a public employee or official.
7. Consider the **COMPENSATION** of a public employee or official.
8. Consider the **INVESTIGATION OF CHARGES OR COMPLAINTS** against a public employee, official, licensee, or student.
9. Consider the **PURCHASE OF PROPERTY** for public purposes.
10. Consider the **SALE OF PROPERTY** at competitive bidding.
11. **CONFER WITH AN ATTORNEY** for the Board of Education concerning disputes involving the Board that are the subject of pending or imminent court action.
12. **CONSIDER INFORMATION THAT CONCERNS A DISPUTE** which is or may become subject to litigation or other legal proceeding, and would be harmful to the interests of the School District if disclosed to any opposing party or parties.
13. **CONSIDER INFORMATION THAT CONCERNS A PROPOSED NEGOTIATION AND/OR CONTRACTUAL AGREEMENT** with a person, firm, labor organization, or governmental entity, and would impair the School District’s position with respect to such negotiations or agreement(s) if such information were to be disclosed publicly.
14. **PREPARE FOR NEGOTIATIONS OR BARGAINING SESSIONS** with public employees concerning their compensation or other terms and conditions of employment.
15. **CONDUCT NEGOTIATIONS OR BARGAINING SESSIONS** with public employees concerning their compensation or other terms and conditions of employment.
16. **REVIEW NEGOTIATIONS OR BARGAINING SESSIONS** with public employees concerning their compensation or other terms and conditions of employment.
17. **CONSIDER MATTERS REQUIRED TO BE KEPT CONFIDENTIAL** by federal law or regulations or state statutes.
18. **DISCUSS DETAILS RELATIVE TO THE SECURITY ARRANGEMENTS** and emergency response protocols for the Board of Education.
19. **CONSIDER CONFIDENTIAL INFORMATION** related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance.
20. **CONSIDER CONFIDENTIAL INFORMATION** related to negotiations with other political subdivisions respecting requests for economic development assistance.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Mr. Kiser \_\_\_\_\_ Mrs. Carmean \_\_\_\_\_ Mr. Hunter \_\_\_\_\_ Ms. Canales \_\_\_\_\_ Mr. Langenderfer \_\_\_\_\_

TIME ENTERED INTO EXECUTIVE SESSION: \_\_\_\_\_ P.M.

Let the minutes reflect that at \_\_\_\_\_ P.M., the Washington Local Board of Education **RETURNED FROM** Executive Session and did, in fact:

- # \_\_\_\_\_ (list numbers from above list as appropriate)

All board of education members returned to the meeting.

The following board member(s) did not return to the meeting: \_\_\_\_\_

## 7. Employment of Assistant Superintendent

The Superintendent recommends the Board approve the employment of Brian Davis as Assistant Superintendent for the Washington Local School District for a term of two (2) years commencing on August 1, 2016 and continuing through July 31, 2018, under the terms and conditions set forth in the contract document as signed and presented to this Board for approval.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Mr. Kiser \_\_\_\_\_ Mrs. Carmean \_\_\_\_\_ Mr. Hunter \_\_\_\_\_ Ms. Canales \_\_\_\_\_ Mr. Langenderfer \_\_\_\_\_

## 8. Personnel

**RECOMMENDATION #1 OF 2:** The Superintendent recommends that the Board approve, via consent motion, personnel items as presented:

### **1. RESIGNATIONS**

#### **A. Certified Personnel**

1. Tamara Marckel	Proficiency Tutor Shoreland	07/19/2016 Resignation
2. Michele Mawer	Proficiency Tutor Shoreland	07/25/2016 Resignation
3. Jennifer Nowacki	Job Training Coordinator CTC	08/10/2016 Resignation
4. Brianna Parton	Proficiency Tutor Meadowvale	07/18/2016 Resignation

#### **B. Classified Personnel**

1. Stephanie Downey*	Nutrition Services Worker McGregor	07/01/2016 Resignation
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\*Was a two (2) position employee. Only has the Bus Driver position remaining.

#### **C. Extra Duty Personnel**

1. Randy Baughman	#192 Whitmer Concert Choir	07/21/2016
2. Gerald Bell	#227-4 Dean	07/20/2016

#### **D. Extended Time**

1. Gerald Bell	Dean	2 Days	07/20/2016
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### **2. NOMINATIONS – 2015/16**

#### **A. Classified Summer Help (As Needed Basis)**

<b>Bus Cleaning/Seat Repair</b>	<b>@ \$9.50/hr.</b>
<b>Computer Services Help</b>	<b>@ \$9.50/hr.</b>
<b>Custodian</b>	<b>@ \$9.50/hr.</b>
<b>Lawn Crew</b>	<b>@ \$9.50/hr.</b>

1. Ronald Hetherington
2. Mark Stewart
3. Gunner Tabb

#### **B. Outdoor Education @ \$75.00 per night**

Wernert – May 9, 10, 11, and 12, 2016

1. Julie Cluckey (Classified)
2. James Jordan
3. Stephen Wexler, Jr.

**C. Bus Driver Recertification @ \$100.00**

1. Ronald Hanf
2. Barbara Sugg
3. Tammy VanSant

**3. NOMINATIONS – 2016/17**

**A. Certified Personnel**

- |                    |   |              |
|--------------------|---|--------------|
| 1. Justin Muir     | Science – Whitmer<br>Step 8, Trng. (M.A.) 5             | \$ 58,307.00 |
| 2. David Napierala | Culinary Arts – CTC<br>Step 8, Trng. (B.A. + 18) 4.5    | \$ 56,121.00 |
| 3. Andrew Schober  | Construction Technology – CTC<br>Step 8, Trng. (M.A.) 5 | \$ 58,307.00 |

**B. Special Ed. Instructor/Tutors – One Year Limited Contract  
08/22/2016 – 06/07/2017**

- |                                      |         |        |              |
|--------------------------------------|---------|--------|--------------|
| 1. Shannon Harrison                  | Jackman | Step 0 | \$ 27.52/hr. |
| <b>(New Position – General Fund)</b> |         |        |              |
| 2. Christopher Laney                 | Whitmer | Step 0 | \$ 27.52/hr. |
| <b>(New Position – General Fund)</b> |         |        |              |

**C. Proficiency Tutors – One Year Limited Contracts  
09/06/2016 – 05/19/2017**

- |                |           |        |              |
|----------------|-----------|--------|--------------|
| 1. Hannah Saar | Shoreland | Step 0 | \$ 27.52/hr. |
|----------------|-----------|--------|--------------|

**D. Classified Personnel**

- |                     |                                       |            |
|---------------------|---------------------------------------|------------|
| 1. Anneliesje Hamid | Nutrition Service Worker – McGregor   | 08/22/2016 |
|                     | 2 hrs./day                            |            |
|                     | Sched. O, Step 0 @ \$13.44/hr.        |            |
| 2. Roseann Harwick  | Nutrition Service Worker – Meadowvale | 08/22/2016 |
|                     | 2 hrs./day                            |            |
|                     | Sched. O, Step 0 @ \$13.44/hr.        |            |

**E. Extra Duty Personnel**

- |                        |                                       |             |
|------------------------|---------------------------------------|-------------|
| 1. Randy Baughman      | #189-2 Jr. High Concert Choir         | \$ 718.00   |
| 2. Casey Black         | #071-1 Tennis-Head Coach – Boys       | \$ 4,901.00 |
| 3. Talal Farhan**      | #075-2a Soccer Assoc. Coach – Boys    | \$ 2,134.00 |
| 4. Jeremy Flowers**    | #027 Wrestling-Assoc. Coach           | \$ 5,027.00 |
| 5. Benjamin Harrison** | #075-2c Soccer Assoc. Coach – Boys    | \$ 400.00   |
| 6. Amanda Heban        | #047-2 Cross Country Jr. High Coach   | \$ 4,901.00 |
| 7. David Lenz          | #045-1 Cross Country-Elem Coordinator | \$ 1,436.00 |
| 8. Bartley Lydy, II**  | #075-1 Soccer Assoc. Coach – Boys     | \$ 4,668.00 |
| 9. Rodger Marciniak    | #003 Asst. Athletic Director/Jr. High | \$ 4,668.00 |
| 10. John Rybarczyk**   | #075-2b Soccer Assoc. Coach – Boys    | \$ 2,134.00 |
| 11. Tony Scott         | #047-1 Cross Country Jr. High Coach   | \$ 4,901.00 |

\*\*Consultants

**F. Substitute Certified Personnel**

- |                           |                  |                   |
|---------------------------|------------------|-------------------|
| 1. Victoria Battani       | 4. William Hill  | 7. David Roshong  |
| 2. Christianna Bialorucki | 5. Korissa Maxcy | 8. Monica Zitzman |
| 3. Mindy Evans            | 6. Vivian Nelson |                   |

**G. Substitute Classified Personnel**

1. Stephanie Downey
2. Sandra Feasby
3. Pamela Perkins

**H. Proctoring the End of Course retesting @ \$26.33/hr.  
July 21 and 22, 2016**

- |                     |                    |                         |
|---------------------|--------------------|-------------------------|
| 1. Marc Berryman    | 5. Brian Kaser     | 9. Heidi Rao            |
| 2. Heather Densmore | 6. Joni King       | 10. Kenneth Steinmiller |
| 3. Dana Edmonds     | 7. Matthew LaPoint |                         |
| 4. Jodi Fryman-Reed | 8. Edward McCarthy |                         |

**I. Extra Duty Index Volunteers  
Accepting Services for Coaching**

1. DeWayne Houghtlen                      Football

**4. CHANGE OF CONTRACTS**

**A. Administrative Personnel**

1. Gerald Bell                      From Dean – Whitmer, Trng. 5 (M.A.), step 18.5 @ \$79,079 to Elementary Principal – McGregor, Sched. 2, step 0 @ \$80,634 + Educational Stipend \$1,800 = \$82,434  
**Effective:     August 1, 2016**  
**2 yr. Contract**

**B. Certified Personnel**

1. Dona Borkowski                      Whitmer  
From Trng. 5 (M.A.), step 2 @ \$45,188  
To Trng. 6 (SPEC), step 2 @ \$49,561  
**Effective:     2016/17 school year**
  
2. Dona Borkowski                      Extended Time  
From 7 days @ \$1,700.62  
To 7 days @ \$1,865.20  
**Effective:     2016/17 school year**
  
3. Amy Loughman                      Jackman  
From Trng. 5.5 (M.A.+18), step 8 @ \$60,494 to Trng. 6 (SPEC), step 8 @ \$62,680  
**Effective:     2016/17 school year**

4. Amy Loughman

Extended Time  
From 7 days @ \$2,276.66  
To 7 days @ \$2,358.92  
**Effective: 2016/17 school year**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Mr. Kiser \_\_\_\_\_ Mrs. Carmean \_\_\_\_\_ Mr. Hunter \_\_\_\_\_ Ms. Canales \_\_\_\_\_ Mr. Langenderfer \_\_\_\_\_

**RECOMMENDATION #2 OF 2:** The Superintendent recommends that the Board approve personnel items as presented:

**1. RESIGNATIONS**

**A. Certified Personnel**

1. Shauna Hunter	Proficiency Tutor McGregor	07/07/2016 Resignation
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Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Mr. Kiser \_\_\_\_\_ Mrs. Carmean \_\_\_\_\_ Mr. Hunter \_\_\_\_\_ Ms. Canales \_\_\_\_\_ Mr. Langenderfer \_\_\_\_\_

## 9. Adjournment

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Mr. Kiser \_\_\_\_\_ Mrs. Carmean \_\_\_\_\_ Mr. Hunter \_\_\_\_\_ Ms. Canales \_\_\_\_\_ Mr. Langenderfer \_\_\_\_\_

Motion to adjourn carried \_\_\_\_\_ Yes \_\_\_\_\_ No  
\_\_\_\_\_ Absent \_\_\_\_\_ Abstention

Let the record show that an audio recording of this meeting has been made and is on file in the Office of the Treasurer.

The meeting stands adjourned at \_\_\_\_\_ P.M.